



Exhibit A

City of Pine Springs Washington County, MN Fee Schedule

PAYMENT of FEES & ESCROW DEPOSITS

Fees are not refundable with few exceptions; unused escrow amounts are refundable, unused document recording fees are refundable
Total amount due = fee amount + escrow deposit amount (if any) + recording fee (if any)

Fee Description	Amount	Escrow	When Due
ADMINISTRATION:			
Copy services	\$10 min, 0.50 per page after 10 pages		In advance
Printed City Code Book Copy	\$250		In advance
Printed Comprehensive Plan	\$50		In advance
Election Candidate Filing Fee	\$2		With filing the form
Returned check	\$35		When City is notified
Administrative Citation – per citation (litter, junk, debris, abandoned vehicle, etc.)	\$300		Charged per day after citation is issued for non-compliance
LICENSES:			
<u>Animal Control:</u>			
Animal License – annual on May 1 st	\$12 per animal		With application/renewal
Late Fee	\$5 per animal		With renewal
Duplicate License	\$3 per animal		When requested
For licensed or unlicensed animals when claimed at impound:			
Animal Control Fees: -----	-----	-----	-----
- Daytime call response	\$100		When claimed at impound
- Overnight call response	\$175		(If not paid, will be assessed)
- Two or more animals	\$35 per animal (litters under 3 month count as one animal)		“
- Additional fee for holidays	\$40		“
Animal Impound Fees: -----	-----	-----	-----
- Daily boarding fee	\$25 per day		When claimed at impound
- Necessary veterinary services	Actual cost		““
- Impound fee	\$90		“

Fee Description	Amount	Escrow	When Due
PLANNING and ZONING:			
Conditional Use Permit Application	\$200 + recording fee	variable*	With application
Special Use Permit Application	\$200	variable*	With application
Variance Application	\$200 + recording fee	variable*	With application
Conditional Use Permit/Variance Recording Fee (document filed by City Clerk)	Washington County Recorder fee schedule		In advance
Street Damage Deposit		\$2000 min*	With application
Rezoning Change Application	\$500	variable*	With application
Starting work without an approved permit	See Penalty section below		
PUD Application	\$750	variable*	With application
PUD Amending Application	\$300	variable*	With application
Townhouse Application	\$1000	variable*	With application
Mobile Home Park - Application	\$1000	variable*	With application
CITY STAFF and CONSULTANT BILLING:			
Escrow for professional & legal consulting		variable*	With the application
Time and expenses for consultant or legal professional, administrative expenses.	Application fees plus actual expenses		When invoiced
SEWER and WATER:			
Sanitary Sewage and Treatment System Fees	Washington County fee schedule		
Water Fees (well related, non-refundable)	Contractor well, boring, and permit related fees		
Use of City Property for Septic Drainfields	annual fee		
sq ft of utilization			
1 – 1,000	\$200.00		July 1st each year
1,001 – 2,000	\$300.00		
2,001 – 3,000	\$400.00		
3,001 – 4,000	\$500.00		
For each additional 1,000 sq ft	+\$100.00		
RIGHT OF WAY:			
Driveway access permit	\$200	variable*	With application
Street Damage Deposit		\$2000	Before works starts, with application
FIRE:			
Fire Dept call – billed to property owner	Fire Dept charges		When owner is invoiced
Fire Dept call – billed to City, obligation of property owner	Fire Dept charges		When property owner is invoiced
OTHER PERMITS and FEES:			
Sign (permanent)	\$10.00 or \$0.10 per sq ft of sign area, whichever amount is larger		With application

* amount determined by Zoning Administrator

RESIDENTIAL ZONE BUILDING CONSTRUCTION PERMITS and FEES

NOTES:

- The Building Official provides the final determination of the permit or other related fee amounts as shown below.
- Permit fees are either flat rate or valuation based depending upon the project.

Flat rate building permit fees	Amount	When Due
• Roofing, siding, utility garages/storage sheds (under 100 sq ft), replacement windows or doors without building structural change	\$155	When application approved
• <u>Mechanical/plumbing</u> related fees, including new work, alterations and repair, hot tub, air conditioner, air exchanger, fireplace, heating system, water heater, water softener, gas lines, irrigation or sprinkler systems, backflow preventer	\$155	When application approved

Building Permit Fee Formula: project valuation based fee + surcharge valuation based fee + escrow = total due
 Example: \$26,500 valuation \$391.25 + \$20.20 + \$13.25 + \$2,000 = \$2,424.70

Building Permit Fee Based on Valuation Where Flat Rate Does Not Apply	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 - \$2,000.00	\$23.50 for first \$500.00 project value; plus \$3.05 per additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 - \$25,000.00	\$69.25 for first \$2,000.00 project value; plus \$14.00 per additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 - \$50,000.00	\$391.25 for first \$25,000.00 project value; plus \$10.10 per additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 - \$100,000.00	\$643.75 for first \$50,000.00 project value; plus \$7.00 per additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 - \$500,000.00	\$993.75 for first \$100,000.00 project value; plus \$5.60 per additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 - \$1,000,000.00	\$3,230.75 for first \$500,000.00 project value; plus \$4.75 per additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and greater	\$5,608.75 for first \$1,000,000.00 project value; plus \$3.15 per additional \$1,000.00, or fraction thereof, project value

State Surcharge Valuation Table	Fee
\$1,000,000 or less	\$0 base fee + 0.0005 x project valuation (\$1.00 minimum)
\$1,000,001 - \$2,000,000	\$500 base fee + 0.0004 x project valuation
\$2,000,001 - \$3,000,000	\$900 base fee + 0.0003 x project valuation
\$3,000,001 - \$4,000,000	\$1,200 base fee + 0.0002 x project valuation
\$4,000,001 - \$5,000,000	\$1,400 base fee + 0.0001 x project valuation
greater than \$5,000,00	\$1,500 base fee + 0.00005 x project valuation

Building Permit Related Fees and Charges

Fee Description	Amount	Escrow	When Due
Building permit fee (in general) Some examples (not inclusive list): <ul style="list-style-type: none"> • New decks/changing existing deck size • Interior renovations • Standalone structures over 100 sq ft • Enlarging the footprint of the residence, additions, including garage spaces • Demolition • Exterior projects involving the redesign of the appearance of the residence • Projects involving the expansion or addition of parking spaces anywhere on the property • Any project that appears to be not allowed per setback or easement regulations • Any project involving the potential issue with wetlands or drainage • Solar panels • New well, including discontinuing/capping an existing well 	Calculated as shown above based upon valuation		When application approved
Swimming pool (net escrow returned upon final fencing approval)	Calculated as shown above based upon valuation	\$500	When application approved
Electrical permit	Contractor based fees		When application approved
Fences other than allowed in Zoning Code	See Variance application		
Starting work without an approved permit	Double the permit fee + any investigation fee charge		Due with building permit application
Building permit plan review fee (review fee varies depending upon the complexity of the project as determined by the building official)	\$20 minimum, up to 85% maximum of building permit fee		When building permit application submitted
Permit renewal fee (if permit not expired)	50% of original permit fee		Upon renewal submittal
Lost permit replacement	\$50		When service requested
Investigative fee	\$85 per hour		
<u>Building permit issued</u> , no work performed, no inspections completed: Partial refund of building permit charge if within 90 days after permit issued, applicant has written a formal request for refund, and City has received it	50% of building permit fee refunded 0% plan review fee refunded		When request received
<u>Building permit not issued</u> , application returned without issuance: Partial refund building permit fee, applicant has written a formal request for said refund, and City has received it	50% of building permit fee refunded 100% plan review fee refunded if no plan review done 0% plan review fee refunded if plan review done		When request received
Street damage deposit		\$2000	With application

min*
* amount determined by Zoning Administrator

PENALTIES

Fee Description	Amount	When Due
Misdemeanors	\$300	
Petty Misdemeanors	\$300	
Disorderly Conduct, breach of peace	\$300	
Falsely reporting a fire/false alarm	\$300	
Traffic regulations	\$300	
Parking Violations – per offense	\$100 + towing fee if used	
Vehicle impoundment storage per vehicle	\$250 + towing fee if used	
Starting work without an approved permit	Double the permit fee	
Building code violations	\$300/day	Charged per day after citation is issued for non-compliance
Setting/not controlling fires	\$300	
Firearms/Weapons Violations	\$300 and/or imprisonment up to 30 days	
Operation of snowmobiles, mini-bikes, all terrain vehicles violations	\$300	
Burning trash/refuse	\$300	
Mining ordinance violations	\$300/day	Charged per day after citation is issued for non-compliance
Sewage/water ordinance violations	\$300/day	Charged per day after citation is issued for non-compliance
Use of City Property for drainfields – failure to supply proof of pumping	Annual fee X 2 per day	Charged per day after citation is issued for non-compliance
Solar ordinance provision violations	\$500	
Zoning ordinance violations/enforcement	\$300/day	Charged per day after citation is issued for non-compliance
Subdivision ordinance violations	\$300/day	Charged per day after citation is issued for non-compliance
Animal control ordinance violations	\$300/day	Charged per day after citation is issued for non-compliance
Illicit discharge ordinance violations	\$300/day	Charged per day after citation is issued for non-compliance

Revision History

Ver.	Changes	Date Changed
1.0	Adopted by the City Council by Ordinance 27	Dec 8, 2020
1.1	Revised by Ordinance 28, adopted by Resolution 2021-15	Nov 2, 2021
1.2	Revised by council motion 22-94, building permit text reformatted for better readability, no change in fees	Oct 4, 2022
1.3	Revised by council motion 23-20, added animal control and impound fees	Mar 7, 2023